

**CONTRA COSTA COLLEGE**  
**Management Council Minutes**

**Date:** Thursday, December 1, 2016

**Time:** 1:00 – 2:30 p.m.

**Location:** Fireside Hall

**Present:** Ghada Al-Masri, Bruce King, Monica Rodriguez, Darlene POe

TOPIC	DISCUSSION	ACTION ITEMS
1. Review of October 27, 2016 Minutes	The minutes were reviewed.	None.
2. Management Council – Assignment of Managers to areas. <i>(please see attached org chart)</i>	Managers worked together on populating the Incident Command chart.	Michael to send out a revised chart to all managers with written roles for each position.  Michael to send out reminder for the Keenan training.
3. Chief Carney’s Survey <i>(see attached survey from Chief Carney)</i>	Managers worked together to respond to Chief Carney’s survey.	Michael to send Chief Carney the responses to the survey.
4. Economic / Workforce Development <i>(20 min. presentation / 10 min. discussion and Q&amp;A)</i> <i>30 min.</i>	Evan Decker presented on the Workforce and Economic Development department.	None.
5. Student Discipline Committee <i>(see screen for policy)</i> <i>10 min.</i>	Tabled.	None
6. Classified of the Semester	Tabled.	None
7. Equity Projects Updates (standing) <i>5 min.</i>	Tabled.	None
8. Negotiations Updates (standing)	Tabled.	None
9. Facilities Update (standing) <i>5 min.</i>	Tabled.	None
10. Budget Update (standing) <i>5 min.</i>	Tabled.	None

<p>11. Other Items?</p>	<p>Mojdeh shared the following items:</p> <ol style="list-style-type: none"> <li>1. Gary Walker-Roberts is our new provisional trustee for the CCCC CD Governing Board.</li> <li>2. 2 new categorical and grant-funded dean positions at CCC will be recruited for immediately: <ol style="list-style-type: none"> <li>a. Dean of Institutional Effectiveness and Equity</li> <li>b. Dean of Workforce and Economic Development</li> </ol> </li> </ol>	
<p>12. <b>Next Meeting: January 26, 2017</b></p>	<p>Agenda items for next meeting:</p> <p>Faculty Concerns:</p> <ul style="list-style-type: none"> <li>• Response to e-mail</li> <li>• Changes to procedures/forms</li> </ul>	